



सरदार बल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार : गृह मंत्रालय) (Government of India : Ministry of Home Affairs)
हैदराबाद - 500 052 HYDERABAD - 500 052.

No.31011/14/2014-2015/Misc.

Dated the 29th February, 2016.

NOTICE INVITING TENDERS

Sub: Limited Tender Enquiry for supply of **Band Instruments** to S.V.P. National Police Academy – Reg.

Sir,

SVP National Police Academy, Shivrampally, Hyderabad, invites sealed tender under single-bid system from interested parties for supply of **various Band Instruments**.

2. The salient features of the tender enquiry are as follows:

a)	Tender Enquiry No.	31011/14/2014-2015/Misc.
b)	Description of items	Supply of Band Instruments to the S.V.P. National Police Academy as per Annexure.
c)	Specifications	As per Annexure .
d)	Type of Tender Enquiry	Limited Tender Enquiry
e)	Bid System	Single-Bid System
f)	Closing date & time of submitting bids.	On March 15, 2016 at 1700 hrs
g)	Date & time of opening of bids received.	On March 16, 2016 in SVPNPA, Hyderabad
h)	Earnest Money Deposit.	Demand draft for Rs.32,000/-, drawn from any of the Commercial Banks in favour of 'The Director, S.V.P. National Police Academy, Hyderabad'.
i)	Delivery schedule	Delivery should be completed within 15 days from the date of receipt of purchase order from the Academy.
j)	Terms of Delivery	FOR-Destination, SVPNPA, Hyderabad.
k)	Bid validity	Bid should be valid for 180 days from the date of opening of bid.
l)	Place of submission of bid & address for correspondence	The Administrative Officer (Admn), S.V.P. National Police Academy, Shivarampally, Hyderabad-500 052.

3) Tender Documents - Tenders are governed by Tender documents.

4) Non transferable tender document containing Specifications, Bid Evaluation criteria and Tender Terms & Conditions.

(contd.2)

7/c

- 5) SVP NPA shall not be responsible for postal delay or any other delay in respect of submission of bid / delay in receipt of bid and such bids will be summarily rejected.
- 6) Details of the tender notice, tender document, specification etc are available in SVP NPA's Web site www.svpnpa.gov.in
- 7) Name of Tender Receiving Officer: Shri K. Shankar,
Admn. Officer (Admn.),
S.V.P. National Police Academy,
Hyderabad-500052.

B. The technical specifications and features required of the above equipment are indicated in Appendix and the salient terms and conditions of this Tender Enquiry, are as follows:

Terms and Conditions

- a) Bidders, in case of dealers, must compulsorily attach authorized Dealership (OEM) certificate from the manufacturer of the quoted equipment, failing which the bidder will be disqualified.
- b) The rates i.e. unit rate of each item and total amount including all taxes, transportation charges, labour charges and installation charges, if any, are to be quoted explicitly both in words and figures. No figures or words should be overwritten. Overwritten figures or words should be scored out and re-written under full signature of the authorized signatory. Quotations that do not fulfil this condition will not be considered.
- c) The firm must enclose the attested copy of their firm's Registration, Delivery terms, Delivery period, TIN of the Firm, Pan Card of the firm, Banker details, Income Tax clearance certificate, Service Tax Returns for the last three years, OEM authorization letter, details of company's profile and list of valued customers, if any and **copies of earlier supply orders executed for similar equipment in the past three years should accompany along with the quotation.** All these documents are to be attached with the Bid without fail.
- d) The bidder should have their own full-fledged service centre in Hyderabad with all necessary tool kits and well qualified Engineers and any service call should be responded within 24 hours without failure during warranty period. Bidders should submit necessary supporting documents in proof of the same.
- e) Authorisation letter from OEM certifying that the items quoted by the vendor are in production and would be **supported for service for at least 5 years** (No obsolete products should be quoted) **including 1-year warranty period.**
- f) The Bid containing the specifications viz. Make, Brand and Model and other information leaflets/catalogue of the proposed brand which the bidder intends to deliver and the delivery schedule by the bidder, shall be enclosed with the tender along with Earnest Money Deposit of Rs.32,000/- in the form of Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad'. **Offers received without the prescribed EMD, will be rejected summarily.**

(contd.3)

- g) The Bid shall comprise the price component indicating the unit price including all taxes and installation charges, if any. The unit price thereof shall not be overwritten.
- i) The quoted price **shall be exclusive of all the Taxes** and taxes should be shown separately as applicable. No excess amount beyond the quoted amount will be considered.
 - ii) Quoted prices **should be inclusive of freight** and forwarding charges, handling charges, loading and unloading charges, insurance charges, etc.
 - iii) The prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the Purchaser. The Purchaser shall not entertain any increase in the prices during the period. In the event there is a reduction or increase in Government levy/duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date notifying the said reduction or increase in the Government levy/excise duty. However, the Purchaser is not liable to any claim from the Supplier on account of fresh imposition and/or increase of Excise Duty, Customs Duty, Sales Tax etc. on raw materials and/or components used directly in the manufacture of contracted goods taking place during the pendency of contract.
 - iv) Prices shall be quoted in Indian rupees only.
- h) The Bid / Tender submitted shall necessarily remain valid for 180 days after the date of commercial bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall-without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security submitted along with the bid.
- i) No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time. If the quotation is accepted and the contracted firm fails to undertake the supply contract, their EMD will be forfeited without any further notice.
- j) The Director, SVP National Police Academy **reserves the right to order full or part thereof** of the items enclosed or accept/reject any or all the bids without assigning any reason.
- k) The bidding firm should submit an undertaking along with their bid, that they would adhere strictly to the delivery schedule indicated in this tender document failing which they would be penalised with a penalty **equal to 0.5%** of the supply contract value for every week period's delay. Failure to enclose this undertaking would entail rejection of the submitted offer without any further intimation.
- l) The quotation along with EMD in the form of demand draft and other enclosures, should be submitted in sealed envelope duly super scribed '**TENDER FOR SUPPLY OF BAND INSTRUMENTS TO SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY, HYDERABAD**' and should be addressed to the Administrative Officer (Admn.), SVP National Police Academy, Hyderabad. **Name of the company / bidder shall not be mentioned on the external cover containing the bid.**

- m) The supply order is liable to be cancelled, if the quality of equipment is found to be **not satisfactory** or if there is an **inordinate delay** of more than 4 weeks in completing the supply.
- n) The bidder will be blacklisted by the Academy in case of the above condition being invoked.
- o) The sealed tender received after the due date and time will be summarily rejected. The bid should be signed at the bottom of each page of tender form.
- p) The SVP NPA reserves the right to increase or decrease the quantity of supply / items.
- q) The Director SVP NPA reserves the right to cancel the order without pre-notice, forfeit the security deposit or recover any damages for any breach of contract.
- r) Notwithstanding any of the conditions and clauses indicated in the Tender form, the Director has the whole and sole right to accept or reject either the lowest or any other valid bid and or **split up the order** for supplying of items to more than one bidder or to cancel the Tender without assigning any reasons thereto.
- s) **Guaranty / Warranty Clause** :- **On-site comprehensive 1-year warranty** from the date of acceptance of the items by the Academy.
- t) **Performance Security Clause** :- The successful bidder shall have to deposit a performance security equal to 5% of the contract value of the supply rounded up to next hundred in the form of account payee demand draft / bank guarantee from a nationalized / scheduled commercial bank in favour of the Director, SVP NPA Hyderabad payable at SBH Shivarampally, Hyderabad **within 10 days after the completion of supply of the equipment** for due performance as per the provisions contained in Rule 158 of GFR-2005. Failure on the part of the firm to deposit the performance security within stipulated time, the purchaser reserves the right to withhold the payment. Performance Security submitted by the bidder will remain valid for a period of **sixty days** beyond the date of completion of all contractual obligations of the supplier including warranty obligations. No interest will be payable for "Performance Security".
- u) **Evaluation of Bids:**
 - i) During evaluation of the bids, the Purchaser may at its discretion, ask the Bidder for clarifications of its bid/samples of the offered equipment. The clarification of the bidder shall be in writing.
 - ii) No bidder shall contact the purchaser on any matter relating to its bid from the time of the bid opening to the time the purchase order is placed. If the Bidder wishes to bring additional information to the notice of the Purchaser it should be done in writing.
 - iii) Any effort by a bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or purchase order decision will result in rejection of the bid.
 - iv) Arithmetical errors in the bids, if any, will be rectified on the following basis:- If there is a discrepancy between words and figures, the lower of the two shall be taken as the bid price. If the bidder does not accept the correction of errors, as aforesaid, its bid will be rejected, and its EMD will stand forfeited.

v) **Eligibility Conditions:**

- i) Any Government organization/undertaking should not have blacklisted debarred/suspended the bidding firm.
- ii) The Vendor should be an entity registered in India.

w) **Taxes and duties**

- i) Vendor shall be entirely responsible for all taxes, duties, license, fees etc. incurred until delivery of the contracted services to the Academy.
- ii) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the person/s authorized to do so.

x) **Demonstration of offered equipment** - The bidder should provide demonstration of equipment offered, in case the TPC so desires. Failure to provide samples/offer demonstration shall entail rejection of bid forthwith.

y) SVP NPA shall not be responsible for postal delay or any other delay in respect of submission of bid / delay in receipt of bid and such bids will be summarily rejected.



(K. SHANKAR)
Admn. Officer (Admn.)



ANNEXURE

Sl.No.	Description	Qty. to supply
1	RIVERTONE Wind Instrument Clarinet Eb Lacquered MK0033	11 Nos.
2	RIVERTONE Wind Instrument Clarinet Eb MK004E	01 No.
3	RIVERTONE Wind Instrument Cornet Bb	05 Nos.
4	RIVERTONE Wind Instrument Alto Sax MK0071 Lacquered	02 Nos.
5	JUPITER Tenor Saxophone JTS-787GL-III	01 No.
6	PEARL RIVER Tenor Trombone Bb MK002/ Lacquered	02 Nos.
7	G-Bass Trombone	01 No.
8	E-Flat French Horn	02 Nos.
9	RIVERTONE Wind Inst. Euphonium Bb MK013	04 Nos.
10	Eb. Bass	02 Nos.
11	RIVERTONE Wind Instrument Piccolo MK0096A	01 No.
12	Bassoon	01 No.
13	Db. Flute	01 No.
14	Jinbao Oboe JBOB-585	01 No.
15	Majestic Timpani Symphonic FRP Kettle, American Style-32" (81.28cm) MPF3200AP	01 No.
16	Side Drum with Stand	02 Nos.
17	Bass Drum with Stand	02 Nos.
18	Cymbals Zildjian Z3	2 Pairs
19	Card Holders	35 Nos.
20	Music Stands	25 Nos.

***BIDDERS MAY SUBMIT THEIR QUOTES FOR THE ABOVE BRANDS OF INSTRUMENTS OR ANY OTHER EQUIVALENT BRAND WITH SAME SPECIFICATIONS AND FEATURES.**